

## Bastrop County Emergency Services District No. 2

November 19, 2019, 7:00 p.m.  
Bastrop County ESD#2 Station 4  
1432 N. State Highway 95  
Bastrop, Texas  
MINUTES

1. President George Martinez called the meeting to order at 7:02 p.m. Commissioners present were Vice President Thomas Chalmers, Treasurer Kate Johnston, Assistant Treasurer Peter Hicks and Secretary Michael Baumann. Also present were ESD2 Chief Josh Gill and Administrator Lisa Eller.
2. George Martinez provided the invocation.
3. Both Pledges of Allegiance were voiced.
4. Public Comment: None

### ADMINISTRATIVE ITEMS

5. The minutes from the October 15, 2019 regular meeting were presented and discussed  
  
It was moved (Hicks) and seconded (Chalmers) to accept the minutes as amended.  
All approved
6. The Monthly Treasurer's report was presented.
  - a. An update on payments from Tax Assessor-Collector and bank balance was presented. FYTD Tax collections are \$52,503.
  - b. Unbudgeted expense items – none were presented
  - c. The Report of Fire Chief on the October 2019 disbursements was reviewed.
  - d. The October 2019 financial reports were reviewed.

It was moved (Chalmers) and seconded (Hicks) to approve the Treasurer's report as presented. All approved

### **FINANCIAL DISCUSSION/ACTION ITEMS**

7. No items were presented regarding amendment to the FY 2018-19 Budget.
8. Chief Gill provided an update on the disposition of surplus vehicles / equipment and purchase of 2 super tankers and 1 engine. 4 vehicles have been sold for \$289,000. 3 vehicles have firm offers and are pending sales for \$396,000. The 2 super tankers are under construction with an anticipated delivery in summer 2020. The new engine is still being outfitted by the manufacturer. Payoff options for the existing vehicle loan were discussed.

### **OPERATIONAL DISCUSSION/ACTION ITEMS**

9. Monthly report from Bastrop County First Responders regarding emergency operations, response times, call volume and membership was presented. 192 total responses were reported for October with an average response time of 8 mins for ESD 2 calls
10. The Operations report from Bastrop County ESD #2 Fire Chief, Josh Gill, was presented including:
  - a. Operations reports – The October monthly Operations Report was presented.
  - b. Monthly Statistics – 122 calls were reported in October. Average response time was 10 mins 7 sec.
  - c. Training – The training building has been completed
  - d. Management Activities – Various fire prevention / community awareness activities were held during the month
  - e. Personnel – Chief Gill completed the firefighter health scan in Irving, TX
  - f. Equipment maintenance – Air and coolant leaks were fixed on E341, E251 and S241

### **POLICY DISCUSSION/ACTION ITEMS**

11. SAFE-D ESD Handbook Chapter 6 was reviewed

12. The current term expiration for each of the Board members was discussed. An initial review appears to indicate that the terms for all of the current Board members will expire on December 31, 2020. President Martinez will confirm this with the Carlton Law Firm and if this is correct will advise the Commissioners Court that staggered terms will need to be reestablished for appointments starting January 1, 2021
13. Updates on the duties / projects that each Board member has been assigned were discussed. Among the items discussed, Vice President Chalmers presented the draft Health and Wellness plan that was developed by Firefighter Violet Schneider. Secretary Baumann reported that most of the area ESDs are posting meeting agendas and minutes on their website. President Martinez will ask the Carlton Law Firm to confirm if ESD 2 starts to post this information whether or not past agendas and minutes will also need to be posted.
14. The December regular meeting was discussed. In previous years the December meeting was cancelled because of Board member schedule conflicts. It was moved (Hicks) and seconded (Chalmers) to cancel the December regular meeting. All approved.
15. Adjournment  
  
It was moved (Hicks) and seconded (Baumann) to adjourn the meeting at 8:40 pm.  
All approved

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Michael Baumann, Secretary for Bastrop County Emergency Services District No. 2