

Bastrop County Emergency Services District No. 2

**September 17, 2019, 7:00 p.m.
Bastrop County ESD#2 Station 4
1432 N. State Highway 95
Bastrop, Texas
MINUTES**

1. President George Martinez called the meeting to order at 7:04 p.m. Commissioners present were Vice President Thomas Chalmers, Treasurer Kate Johnston, and Secretary Michael Baumann. Also present were ESD2 Chief Josh Gill, Assistant Chief Jay Schwartz, Firefighter Lynette Schwartz and Thad Putnam of Lone Star Emergency Group.
2. George Martinez provided the invocation.
3. Both Pledges of Allegiance were voiced.
4. Public Comment: None

PUBLIC HEARING ON TAX INCREASE

5. Consider taking action regarding the 2019-20 Budget. The budget is being finalized and will be presented for discussion at the next meeting
6. Conduct a public hearing on the proposal to increase property taxes. At 7:06pm President Martinez opened the Public Hearing. No comments were presented. President Martinez closed the Public Hearing at 7:10pm
7. President Martinez announced that the meeting to vote on the tax rate will be held on Tuesday September 24 at 7:00pm at Station 4

ADMINISTRATIVE ITEMS

8. The minutes from the August 20, 2019 regular meeting and September 12, 2019 special meeting were presented and discussed

It was moved (Chalmers) and seconded (Johnston) to accept the minutes as amended. All approved

9. President Martinez reported that a new law was passed during this year's legislative session to allow public comments throughout a meeting, not just during a specific place in the agenda. The Carlton Law Firm is drafting appropriate language to ensure that we are in compliance with the new law.
10. Attendance at the 2020 SAFE-D conference in Galveston, TX was discussed. All commissioners present and Chief Gill indicated that they are planning on attending
11. The Monthly Treasurer's report was presented.
 - a. An update on payments from Tax Assessor-Collector and bank balance was presented. FYTD Tax collections are \$1,347,990.
 - b. Unbudgeted expense items – none were presented
 - c. The Report of Fire Chief on the June 2019 disbursements was reviewed.
 - d. The June 2019 financial reports were reviewed.

It was moved (Chalmers) and seconded (Baumann) to approve the Treasurer's report as presented. All approved

FINANCIAL DISCUSSION/ACTION ITEMS

12. Discussion and possible action regarding amendment to the FY 2018-19 Budget. No amendments were presented
13. Discussion and possible action regarding disposition of 2 engines and 3 tenders and purchase of 2 pumper/tankers and 1 super tanker. Chief Gill presented a revised plan to dispose of surplus vehicles and equipment and purchase 1 engine and 2 super tankers. It was moved (Chalmers) and seconded (Johnston) to authorize Chief Gill to secure quotes for financing the purchase of 1 engine and 2 super tankers. All approved

OPERATIONAL DISCUSSION/ACTION ITEMS

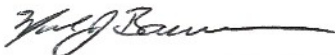
14. Monthly report from Bastrop County First Responders regarding emergency operations, response times, call volume and membership was presented. 231 total responses were reported for August with an average response time of 7 mins
15. The Operations report from Bastrop County ESD #2 Fire Chief, Josh Gill, was presented including:
 - a. Operations reports – The August monthly Operations Report was presented.

- b. Monthly Statistics – 94 calls were reported in August. Average response time was 10 mins 53 sec. 60% of the calls occurred while the paid crew was on duty.
- c. Training – The Fire Academy training continues on schedule
- d. Management Activities – A grant of \$1,885 was received from the Texas A&M Forest Service to help cover costs of attending wildland fire class in October
- e. Personnel –A plan to staff Station 4 with 3 firefighters 24/7 was presented and discussed
- f. Equipment maintenance – All trucks passed pump testing. E241, B236 and U231 all had issues with check engine light warnings and were repaired

POLICY DISCUSSION/ACTION ITEMS

- 16. Overview of SAFE-D ESD Handbook Chapter 5 was deferred to a future meeting.
- 17. Adjournment

It was moved (Chalmers) and seconded (Johnston) to adjourn the meeting at 8:30 pm. All approved



Michael Baumann, Secretary for Bastrop County Emergency Services District No. 2