

## **Bastrop County Emergency Services District No. 2**

**February 18, 2020, 7:00 p.m.  
Bastrop County ESD#2 Station 4  
1432 N. State Highway 95  
Bastrop, Texas  
MINUTES**

1. President George Martinez called the meeting to order at 7:01 p.m. Commissioners present were Vice President Thomas Chalmers, Treasurer Kate Johnston and Assistant Treasurer Peter Hicks. Secretary Michael Baumann was out of state and not able to attend. Also present were ESD2 Chief Josh Gill and Administrator Lisa Eller.
2. Peter Hicks provided the invocation.
3. Both Pledges of Allegiance were voiced.
4. Public Comment: None

### **ADMINISTRATIVE ITEMS**

5. The minutes from the January 21, 2020 regular meeting were presented  
  
It was moved (Hicks) and seconded (Chalmers) to accept the minutes as amended.  
All approved
6. The January 2020 Treasurer's report was presented.
  - a. An update on payments from Tax Assessor-Collector and bank balance was presented. FYTD Tax collections as of January 31, 2020 are \$1,207,135.
  - b. Unbudgeted expense items – none were presented
  - c. The Report of Fire Chief on the January 2020 disbursements was reviewed.
  - d. The January 2020 financial report was reviewed.

It was moved (Chalmers) and seconded (Hicks) to approve the Treasurer's report as presented. All approved

## FINANCIAL DISCUSSION/ACTION ITEMS

7. No items were presented regarding amendment to the FY 2018-19 Budget.
8. Chief Gill provided an update on the disposition of surplus vehicles / equipment and purchase of 2 super tankers and 1 engine. The tankers are under construction and new radios have been purchased for the tankers.
9. Chief Gill provided payoff information on the Scott air packs and 2017 Type 3 pumper loans. The total required for paying off the loans is currently \$421,373. The six surplus trucks that have been sold realized \$564,000. It was moved (Hicks) and seconded (Chalmers) to payoff the two loans as soon as possible. All approved
10. President Martinez provided an update on the Bastrop County Complex Fires lawsuit with Asplundh Tree Services. All parties have agreed to a settlement of the lawsuit. Under the proposed settlement, the portion allocated to ESD 2 will be approx. \$136,000 which will be split with 30% paid to the attorneys representing the District and 70% to be paid to ESD 2.

## OPERATIONAL DISCUSSION/ACTION ITEMS

11. The Monthly report from Bastrop County First Responders regarding emergency operations, response times, call volume and membership was presented. There were 175 total calls reported in January. 15 of the calls were in ESD 2 with an average response time of 7 mins. 42 seconds.
12. The Operations report from Bastrop County ESD #2 Fire Chief, Josh Gill, was presented including:
  - a. Operations reports – The January monthly Operations Report was presented.
  - b. Monthly Statistics – 95 calls were reported in January. Average response time was 8 mins 42 sec.
  - c. Training – A Drill Tower training class was hosted at the new training tower with instructors from all over the US.
  - d. Management Activities – Chief Gill is working on having ESD2 becoming a TCFP certified training facility



- e. Personnel – 1 new volunteer has joined
  - f. Equipment maintenance – Various repairs were completed on Brush 236, Tender 233 and Dozer 201
13. The current SOGs were reviewed. It was moved (Hicks) and seconded (Johnston) to accept the SOGs with the stipulation that the Health and Wellness / Smoking section be revised to reflect the insurance providers recommendation on a smoking cessation policy. All approved
  14. The discussion by Mel Hamner and Kari Hines on wildfire mitigation was tabled until the March meeting

**POLICY DISCUSSION/ACTION ITEMS**

15. The agenda item regarding a discussion with a lawyer from the Carlton Law Firm was placed on the Agenda in error
16. The resolution regarding Public Participation at Open Meetings will be presented for Board review at the March meeting
17. Chief Gill reported that he completed the Texas Comptroller Special Purpose District Financing and Tax Reporting in January and reviewed it with The Carlton Law Firm to confirm that it was done correctly.
18. Updates on the duties / projects that each Board member has been assigned were discussed. President Martinez reported he will be speaking about ESD 2 highlights and accomplishments at an upcoming public meeting. Vice President Chalmers is working with Firefighter Violet Schneider on the Health and Wellness program. RZ masks are being ordered for all personnel and classes to promote Health and Wellness are being held. Treasurer Kate Johnston will be working with Kari Hines of Texas A&M Forest Service on the Wildfire Mitigation program. Assistant Treasurer Hicks finalized a contract with a consultant to evaluate the effectiveness of adding sales tax revenue to support ESD 2 and the contract was signed by Chief Gill.
19. Overview of SAFE-D Handbook Chapter 7 was tabled till the March meeting.
20. Adjournment  
  
It was moved (Hicks) and seconded (Chalmers) to adjourn the meeting at 8:22 pm.  
All approved

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Michael Baumann, Secretary for Bastrop County Emergency Services District No. 2