

Bastrop County Emergency Services District No. 2

**June 2, 2020, 7:00 p.m.
Bastrop County ESD#2 Station 4
1432 N. State Highway 95
Bastrop, Texas
MINUTES**

1. President George Martinez called the meeting to order at 7:00 p.m. Vice President Thomas Chalmers, Treasurer Kate Johnston, Assistant Treasurer Peter Hicks and Secretary Michael Baumann participated via teleconference. Also present were ESD2 Chief Josh Gill and Administrator Lisa Eller.
2. Peter Hicks provided the invocation.
3. Both Pledges of Allegiance were voiced.
4. Public Comment: None
5. Public Comment on Agenda Items: None

POLICY DISCUSSION/ACTION ITEMS

6. A subcommittee consisting of Treasurer Kate Johnston, Assistant Treasurer Peter Hicks and Administrator Lisa Eller reported the results of their evaluation of Municipal Accounting and Precision Utility as possible firms to replace Exact Calculations, the existing accounting firm. Conference calls were held with both firms and the subcommittee felt that Municipal Accounting was more responsive and interested in working with ESD 2.

Municipal Accounting has a dedicated division to serve ESDs. They reviewed our budget and felt that it would be sufficient to cover their billable expenses. After a transition period where they would be billing on an hourly rate, the intent would be to move to a flat fee structure. It was moved (Martinez) and seconded (Chalmers) to change from Exact Calculations to Municipal Accounting for bookkeeping services. All approved

The process for the transition was discussed. A letter will be drafted by Assistant Treasurer Peter Hicks, reviewed by the Carlton Law Firm and signed by President George Martinez terminating the existing contract with Exact Calculations. Treasurer Kate Johnston will work with Municipal Accounting to develop a draft Agreement. The Agreement will be reviewed by the Carlton Law Firm before execution by President Martinez.

7. Adjournment

It was moved (Martinez) and seconded (Chalmers) to adjourn the meeting at 7:23 pm. All approved



Michael Baumann, Secretary for Bastrop County Emergency Services District No. 2