

# Bastrop County Emergency Services District No. 2

September 15, 2020, 7:00 p.m.  
Bastrop County ESD#2 Station 4  
1432 N. State Highway 95  
Bastrop, Texas  
MINUTES

1. President George Martinez called meeting to order at 7:00 p.m. Vice President Thomas Chalmers, Treasurer Kate Johnston and Assistant Treasurer Peter Hicks were present. Also present were ESD2 Chief Josh Gill and Administrator Lisa Eller.
2. Invocation provided by Peter Hicks.
3. Both Pledges of Allegiance were voiced.
4. Public Comment: None
5. Public Comment on Agenda Items: None

## ADMINISTRATIVE ITEMS

6. Minutes from August 18, 2020 were presented  

It was moved (Hicks) and seconded (Chalmers) to accept the minutes with changes to Financial Discussion/Action Items #12 – need to change the word “existing” to “purposed” because \$0.09852 was not last year’s tax rate. All approved.
7. August 2020 Treasurer’s report was presented.
  - a. FYTD Tax Collections as of 09/01/2020 were \$1,503,230.34
  - b. Unbudgeted expense items – None
  - c. Report of Fire Chief on the August 2020 disbursements reviewed
  - d. July 2020 & August 2020 Financial Reports were presented

It was moved (Hicks) and seconded (Chalmers) to approve the Treasurer’s report as presented. All approved.

## FINANCIAL DISCUSSION/ACTION ITEMS

8. No amendments were made to the FY2019-20 budget at this time.  

There was discussion on making all closing amendments when we get ready to close out our books for this fiscal year. It was also brought up in discussion that there was a salary calculation error. This error caused an overpayment to the Firefighter’s salaries. ESD#2 Board agreed to absorb cost of the overpayment, it was not the employees fault, and they did not feel the employees should have to pay it back. With that said, even though all employees will be receiving a raise in the upcoming fiscal year it will actually look like a slight decrease in pay. Chief Gill will be discussing the calculation error with each individual employee.
9. The proposed FY 2020-21 budget was presented  

It was moved (Hicks) and seconded (Johnston) to accept FY21 Budget as presented. All approved.

- c. Training – Hosted a CPR Class at Station 4, Hosted a Dozer Class in Paige, and all TCFP certified personnel are working on finishing the Fire CE's
- d. Management Activities – Chief Gill met with OEM & TFS on wildfire response and operations. He also met with VFIS and worked with them on making sure we have proper insurance.
- e. Personnel – A total of 7 personnel (combination of paid and volunteer) went for Full Body Scans.
- f. Equipment – B236 had repairs finished, E223 brakes repaired, E241 had warranty work done, B246 & S241 got new tires, E223 hardwired TIC in, B236 rebuilt foam pump, B246 replaced auto eject, and B246 & E223 kishmal plug replaced. Hose & Ladder testing done - Tested 12,800ft of hose and 144ft of ladders.

**POLICY DISCUSSION/ACTION ITEMS**

- 16. Discussion on plans to work with Pine Forest POA on donation of land to ESD 2 to build a fire station.

Information from Chief Gill's discussion with Pine Forest POA:

Pine Forest POA wanted to possibly donate land to ESD 2 to get a fire station built in their district. They do not have land they can donate; they would have to purchase land to donate, but they do not want to make the purchase without confirmation that a fire station would be built and a time frame to go with it. Pine Forest POA is looking at a "prime" piece of real estate, sitting on 2 acres, for possible purchase. They were looking at properties in the \$50k-\$90k range but would realistically like to spend a maximum of \$70k-\$75K on the land. The current price on the possible purchase land is \$90k. There may be some room for negotiating because of the amount of time on the market, but if the owner does not want to negotiate, Pine Forest POA would like to know if the ESD 2 Board would be willing to pay the difference of \$15k-\$20K?

Chief Gill purposed to the ESD 2 Board, should the Board decide to move forward, to build a Fire Station on donated property that looks like a house to save on cost. George Martinez and Chief Gill have been doing research on this possibility and plan to visit a current Fire Station in Kyle, TX with this set up on Friday, September 18, 2020 to continue the research for this possible line of action.

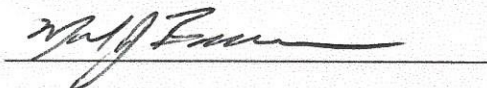
A motion was moved (Hicks) and seconded (Chalmers) to authorize George Martinez and Chief Gill to begin discussion with Pine Forest POA for the purpose to build a Fire Station, in a time frame not to exceed 5 years, in their district. All approved.

- 17. Two Board member responsibility items were discussed. Vice President Thomas Chalmers reported that the RZ masks were received and distributed to personnel. Assistant Treasurer Peter Hicks stated he will be continuing his work with new credit cards for ESD 2.

- 18. Adjournment

It was moved (Martinez) to adjourn the meeting at 8:31 p.m. All approved.

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Michael Baumann, Secretary for Bastrop County Emergency Services District No. 2