

Bastrop County Emergency Services District No. 2

**November 17, 2020, 7:00 p.m.
Bastrop County ESD#2 Station 4
1432 N. State Highway 95
Bastrop, Texas
MINUTES**

1. President George Martinez called the meeting to order at 7:00 p.m. Vice President Thomas Chalmers, Treasurer Kate Johnston, and Assistant Treasurer Peter Hicks and were present. Also present were ESD2 Office Manager Lisa Eller, and Assistant Chief Jay Schwartz.
2. Peter Hicks provided the invocation.
3. Both Pledges of Allegiance were voiced.
4. Public Comment: None
5. Public Comment on Agenda Items: None

ADMINISTRATIVE ITEMS

6. The minutes from the October 20, 2020 regular meeting were presented
It was moved (Hicks) and seconded (Chalmers) to accept the minutes as presented.
All approved
7. The October 2020 Treasurer's report was presented.
 - a. An update on payments from Tax Assessor-Collector and bank balance was presented. FYTD Tax collections as of November 1, 2020 were \$12,501.38.
 - b. Unbudgeted expense items – none were presented
 - c. The Report of Fire Chief on the October 2020 disbursements was reviewed.
 - d. The October 2020 financial reports were reviewed.

It was moved (Chalmers) and seconded (Hicks) to approve the Treasurer's report as presented. All approved

FINANCIAL DISCUSSION/ACTION ITEMS

8. Two donations have been made to ESD 2, \$6000 from Dar Pro and \$1000 from a private individual. It was moved (Hicks) and seconded (Chalmers) to accept these donations and amend the FY 2020-21 Budget to add \$7000 to General Fund 5206 to be used for equipment. All approved.

OPERATIONAL DISCUSSION/ACTION ITEMS

9. The Monthly report from Bastrop County First Responders regarding emergency operations, response times, call volume and membership was presented. There were 175 total calls reported in October, 6 in ESD 2. The average response time was 5 minutes 40 sec.
10. The Operations report from Bastrop County ESD #2 Fire Chief, Josh Gill, was presented including:
 - a. Operations reports – The October monthly Operations Report was presented.
 - b. Monthly Statistics – 82 calls were reported in October. The average response time was 10 minutes and 07 seconds.
 - c. Training – Ventilation training classes were hosted.
 - d. Management Activities – Two command vehicles have been ordered
 - e. Personnel – A new firefighter will be hired to replace Firefighter E. Dedear
 - f. Equipment maintenance – All rescue tools were serviced. New tires were placed on Command 201

POLICY DISCUSSION/ACTION ITEMS

11. Board Member responsibilities update – Peter Hicks will complete an application with U.S.Bank for credit card services. Tommy Chalmers reported that Violet

Schneider has applied for VFIs grants for firefighter scans and gym equipment. An assistance contact form has been created for structure fire constituents.

SAFE-D has not decided whether the February 2020 meeting will be live or on-line. All Board members are interested in attending.

13. Commissioners Hicks and Chalmers terms expire at year end and they have submitted requests to the County Judge to serve another term. Commissioner Baumann has informed Judge Pape that he will not be looking to serve a third term and a replacement search is underway.

14. It was moved (Martinez) and seconded (Johnston) to cancel the December regular meeting. All approved

15. Adjournment

It was moved (Martinez) to adjourn the meeting at 7:52 pm. All approved


Doug Keiser

~~Michael Baumann~~, Secretary for Bastrop County Emergency Services District No. 2