

Bastrop County Emergency Services District No. 2

**March 16, 2021, 7:00 p.m.
Bastrop County ESD#2 Station 4
1432 N. State Highway 95
Bastrop, Texas
MINUTES**

OPENING

- 1) The meeting was called to order by President George Martinez at 7:01 p.m.
 - i) Those present included: President George Martinez, Vice President Thomas Chalmers, Secretary Doug Kelsay, Treasurer Kate Johnston and Assistant Treasurer Peter Hicks.
 - ii) Also in attendance were Chief Josh Gill and Office Manager Lisa Eller.
- 2) Peter Hicks provided the invocation.
- 3) Both Pledges of Allegiance were recited.
- 4) There were no Public Comments on NON Agenda Items.
- 5) There were no Public Comments on Agenda Items.

ADMINISTRATIVE ITEMS

- 6) The minutes from the Feb 25, 2021 Regular Meeting were previously distributed. Peter Hicks moved to approve the minutes as submitted, the motion was seconded by Tommy Chalmers and the motion passed.
- 7) Obtaining or renewing Treasurer's bond was discussed. No further action was taken.

FINANCIAL DISCUSSION/ACTION ITEMS

- 8) The January 2021 Treasurer's reports were presented.
 - a) An update on payments from Tax Assessor-Collector and bank balance was presented. FYTD Tax collections as of Feb 1, 2021 were \$1,459,796.88.
 - b) Unbudgeted expense items – none were presented
 - c) The Report of Fire Chief on the Jan. 2021 disbursements was reviewed.
 - d) The Jan. 2021 financial reports were reviewed.
 - e) It was moved by Tommy Chalmers to approve the Treasurer's report as presented. The motion was seconded by Peter Hicks. The motion passed.
- 9) Discussion and possible action regarding amendment to the FY 2020-21 Budget. No amendments were presented. No further action was taken.
- 10) TDRS rate was discussed. The previous rate of 7.69% was changed to 7.48% as of 1-1-21. Tommy Chalmers moved to "keep the same rate (7.69%)". The motion was seconded by Kate Johnston. After discussion, Peter Hicks moved to amend the motion to "adjust (the rate) down to reflect the current rate". The motion was seconded by Kate Johnston. The amendment to the motion passed. There was no further discussion. The amended motion passed.

OPERATIONAL DISCUSSION/ACTION ITEMS

- 11) Monthly report from Bastrop County First Responders was discussed. Chief Josh Gill will provide further statistics based on ESD2 data to provide further understanding of the interaction between BCFR and ESD2. Doug Kelsay offered to discuss changes to the report with BCFR lead Scooter Green.

- 12) The February 2021 monthly Operations Report from Bastrop County ESD #2 Fire Chief, Josh Gill, was presented. Highlights include:
 - A. Operations report- was busier than normal this month due to ice/snow storm.
 - B. Monthly response statistics:
 - a. 117 calls.
 - b. Average response time was 10:14
 - c. 389.11 hours at calls/ 55 hours of training for a total 444.11 personnel hours for the month.
 - C. Training- several people attended Emergency vehicle operations course.
 - D. Management activities:
 - a. 11 sets of gear cleaned and inspected by 3rd party.
 - b. Attended pine forest POA meeting.
 - E. Personnel- 1 Volunteer quit.
 - F. Equipment maintenance report:
 - a. Station 3 & 4 had annual PM's done.
 - b. Heavy Brush 254 in service.

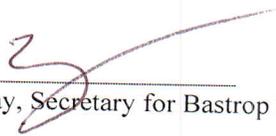
A) POLICY DISCUSSION/ACTION ITEMS

- 13) Records Management Officer and Declaration of Compliance was discussed. Office Manager Lisa Eller was appointed Records Management Officer and directed to complete and submit the Declaration of Compliance.

Board member responsibilities update were reviewed.

- 14) The meeting was adjourned at 8:17 PM





Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2