

# **Bastrop County Emergency Services District No. 2**

## **Regular Meeting**

**Aug 17, 2021, 7:00 p.m.**

**Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas**

### **MINUTES**

#### **OPENING**

- 1) The meeting was called to order by President George Martinez at 7:00 p.m.
  - i) Those present included: President George Martinez, Assistant Treasurer Peter Hicks, Chief Josh Gill and Secretary Doug Kelsay. Treasurer Kate Johnston attended by phone.
  - ii) Also in attendance were Office Manager Lisa Eller and Assistant Chief Jay Schwartz.
- 2) President George Martinez provided the invocation.
- 3) Both Pledges of Allegiance were recited.
- 4) There were no Public Comments on Non-Agenda Items
- 5) There were no Public Comments on Agenda Items.

#### **ADMINISTRATIVE ITEMS**

- 6) The minutes from the July 20, 2021 Regular Meeting were previously distributed. Peter Hicks moved to approve the minutes as submitted. The motion was seconded by Kate Johnston. The motion passed.

#### **FINANCIAL DISCUSSION/ACTION ITEMS**

- 7) The July 2021 Treasurer's reports were presented.
  - a) An update on payments from Tax Assessor-Collector and bank balance was presented. FYTD Tax collections as of June, 2021 were \$1,609,614.09
  - b) Unbudgeted expense items – none were presented
  - c) The Report of Fire Chief on the prior month's disbursements was reviewed.
  - d) The June 2021 financial reports were reviewed.
  - e) It was moved by Peter Hicks to approve the Treasurer's report as presented. The motion was seconded by George Martinez. The motion passed.
- 8) No amendments to the FY 2020-21 Budget were offered.
- 9) FY 20-21 Auditor Selection was tabled until next meeting. If no information is available at the next general meeting, we will be left with only one choice of auditor.

### **OPERATIONAL DISCUSSION/ACTION ITEMS**

- 10) The April 2021 monthly Operations Report from Bastrop County ESD #2 Fire Chief, Josh Gill, was presented. Highlights include:
- a) Monthly Response Statistics:
    - i) Total Calls – 85
    - ii) Average Response Time – 9:44
    - iii) Hours at Calls – 1635 hrs
    - iv) Hours of Training – 537 hrs
    - v) Hours at Events (public relations) –75.3 hrs
    - vi) Total Hours 776.2 hrs
  - b) Training: communications & size up, infection control class, boat class taught by Wimberly rescue, 7 firefighters went to TEEX summer school
  - c) .Management activities: working on budget and station tones. Several new subdivisions in the works.
  - d) Personnel: we are at full staff.
  - e) Equipment maintenance report:
    - i) Repaired 2 lights and wiring on the squad (caught fire),
    - ii) Repaired leaking front differential on the squad,
    - iii) E251 having pumping issues.(replacing some parts)
    - iv) had to replace ice machine at station 3, ice machine at station 4 needs sensor replaced
  - f) EMS Calls – responded to 52 of 111 EMS calls.

### **POLICY DISCUSSION/ACTION ITEMS**

- 11) Station alerting:. Alarm systems not working properly in buildings Sta 3 and 4 due to metal building technology. Using existing equipment technology the fix would be ~\$60K. Another vender provided a quote that uses a different technology for ~\$11K per station. Doug Kelsay moved to authorize spending of \$22,360.37 per the quote from MCA to make changes to the system. The motion was seconded by Peter Hicks. The motion passed
- 12) FY 21/22 budget was discussed. Peter Hicks move to approve the budget as presented by Chief Gill. Kate Johnston seconded. The motion passed.
- 13) FY 21/22 tax rate
- a) Establishing proposed tax rate was discussed. George Martinez explained that a rate of 0.094785% reflects the statutory limit of a 3.5% increase in revenue and would result in an overall lower tax rate due to increased taxable property in the district. George Martinez move to accept this rate for 2021 / 2022 fiscal year. The motion was seconded by Peter Hicks. The motion passed.
  - b) Scheduling public hearing on the new tax rate; Kate Johnston made a motion that “Notice of Public Hearing on Tax Increase” be placed in the Bastrop Advertiser; and “Notice About 2021 Tax Rates” and “Notice of Public Hearing on Tax Increase” be added to the home page of the District website. The motion was seconded by Peter Hicks. The motion passed.

14) Board member responsibilities update were reviewed.

15) The meeting was adjourned at 8:10 PM



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Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2