

Bastrop County Emergency Services District No. 2

Regular Meeting

July 20, 2021, 7:00 p.m.

Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas

MINUTES

OPENING

- 1) The meeting was called to order by President George Martinez at 7:00 p.m.
 - i) Those present included: President George Martinez, Vice President Tommy Chalmers, Assistant Treasurer Peter Hicks, Chief Josh Gill and Secretary Doug Kelsay. Attending by phone, was Treasurer Kate Johnston.
 - ii) Also in attendance were Office Manager Lisa Eller, James Richard and Kevin Hoegenauer.
- 2) President George Martinez provided the invocation.
- 3) Both Pledges of Allegiance were recited.
- 4) There were no Public Comments on Non-Agenda Items
- 5) There were no Public Comments on Agenda Items.

ADMINISTRATIVE ITEMS

- 6) The minutes from the June 15, 2021 Regular Meeting were previously distributed. Tommy Chalmers moved to approve the minutes as submitted. The motion was seconded by Kate Johnston. The motion passed.

FINANCIAL DISCUSSION/ACTION ITEMS

- 7) The June 2021 Treasurer's reports were presented.
 - a) An update on payments from Tax Assessor-Collector and bank balance was presented. FYTD Tax collections as of June, 2021 were \$1,595,481.06
 - b) Unbudgeted expense items – none were presented
 - c) The Report of Fire Chief on the prior month's disbursements was reviewed.
 - d) The June 2021 financial reports were reviewed.
 - e) It was moved by Doug Kelsay to approve the Treasurer's report as presented. The motion was seconded by Tommy Chalmers. The motion passed.
- 8) No amendments to the FY 2020-21 Budget were offered.
- 9) FY 20-21 Audit Auditor Selection was tabled until next month.

OPERATIONAL DISCUSSION/ACTION ITEMS

- 10) The Monthly report from Bastrop County First Responders was reviewed. It was decided to no longer review this information as it told us nothing about how our constituents were being served overall and did not accurately reflect how our department was serving emergency medical needs in our area. Next month, Chief Gill will provide Number of calls “Toned out” and Number of calls responded to by our staff

- 11) The April 2021 monthly Operations Report from Bastrop County ESD #2 Fire Chief, Josh Gill, was presented. Highlights include:
 - a) Monthly Response Statistics:
 - i) Total Calls – 68
 - ii) Average Response Time – 10:14
 - iii) Hours at Calls – 129.64 hrs
 - iv) Hours of Training – 47.3 hrs
 - v) Hours at Events (public relations) –9.0 hrs
 - vi) Total Hours 186.34 hrs
 - b) Training: Boat operations and shoreline rescue techniques.
 - c) Management activities: completed our ISO survey. Working on new budget.
 - d) Personnel: 1 firefighter is out with COVID. We are at full staff on paid side and no change in vol staff.
 - e) Equipment maintenance report:
 - i) 6 SCBA bottles had to be hydro tested,
 - ii) picked up new command vehicles from ag-meir,
 - iii) Ordered new windshields for E251.

POLICY DISCUSSION/ACTION ITEMS

- 12) Consideration to allowing EMS Explorer Post to use Training room was discussed. It was moved by Doug Kelsay that we allow them to use the room. The motion was seconded by Tommy Chalmers. The motion passed.

- 13) 5 Year Master plan was reviewed. The factors that drive our service growth needs were discussed but are difficult to ascertain.

- 14) We had a discussion on Compensation plan. No decisions were concluded. It will be further discussed in the Workshop July 27, 2021.

- 15) Annual review of District Investment Policy, strategies, guidelines and management practices was reviewed. It was moved by Peter Hicks to adopt the certificate of resolution for the policy, seconded by Tommy Chalmers. The motion passed.

- 16) Board member responsibilities update were reviewed.

17) The meeting was adjourned at 8:34 PM



Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2