

Bastrop County Emergency Services District No. 2

Regular Meeting

October 19, 2021, 7:00 p.m.

Bastrop County ESD#2 Station 4

1432 N. State Highway 95; Bastrop, Texas

MINUTES

OPENING

- 1) The meeting was called to order by President George Martinez at 7:02 p.m.
 - i) Those present included: President George Martinez, Vice-President Thomas Chalmers, Assistant Treasurer Peter Hicks, new Board member Tracy Waldron, and Fire Chief Josh Gill.
 - ii) Also in attendance were State District Judge Duggan and Office Manager Lisa Eller.
- 2) George Martinez provided the invocation.
- 3) Both Pledges of Allegiance were recited.
- 4) Public Comment on Non-Agenda Items – Judge Duggan thanked the Board, Fire Chief, and Staff for their service to the community.
- 5) There were no Public Comments on Agenda Items.

ADMINISTRATIVE ITEMS

- 6) The minutes from the September 21, 2021, Regular Meeting were previously distributed and approved (motion by Thomas Chalmers, seconded by Peter Hicks, approved by Thomas, Peter, and George) by email as agreed to during the September Board meeting to facilitate the changing of the Bank signature cards.
- 7) Acceptance of Statement and Oath of Office for new Commissioner Tracy Waldron (replacing Kate Johnston) officiated by State District Judge Duggan.
- 8) Discuss and consider election of officers. Offices positions agreed to are: George Martinez – President, Thomas Chalmers – Vice President, Doug Kelsay – Secretary, Tracy Waldron – Treasurer, and Peter Hicks – Assistant Treasurer. Motion by Peter, second by Thomas, unanimously approved.

FINANCIAL DISCUSSION/ACTION ITEMS

- 9) The August 2021 Treasurer's reports were presented.
 - a) An update on payments from Tax Assessor-Collector and bank balance was presented. FYTD Tax collections as of September 30, 2021, were \$1,632,707.62.
 - b) Unbudgeted expense items in excess of \$2,000 – none were presented.
 - c) The Report of Fire Chief report on prior month disbursements was reviewed.
 - d) The June 2021 financial reports were reviewed.
 - e) Motion by Thomas to approve the Treasurer's report as presented. The motion was seconded by Tracy. Motion unanimously approved.
- 10) Line 10 was not in the agenda.
- 11) No amendments to the to the FY 2020-21 Budget were offered.
- 12) Discussion and possible action on hiring a Battalion Chief was delayed to the November meeting.

OPERATIONAL DISCUSSION/ACTION ITEMS

- 13) The August 2021 monthly Operations report from Bastrop County ESD #2 Fire Chief, Josh Gill, was presented. Highlights include:
 - a) Monthly Response Statistics:
 - i) Total Calls – 96
 - ii) Average Response Time – 9:04
 - iii) Hours at Calls – 313:01
 - iv) Hours of Training – 189:15
 - v) Hours at Events (Public Relations) – 49:00
 - vi) Total Hours – 551:16
 - b) Monthly EMS calls versus responses – 45 of 133
 - c) Training – Structure fire training, Star Flight operations.
 - d) Management Activities – Passed 2-year TCFP inspection Sept 22, Hired three firefighters.
 - e) Personnel – We lost 2 volunteers (All moved out of town)
 - f) Equipment Maintenance Report: Replaced batteries on T253, air leak fixed on T233, pump packing and housing replaced on E251, fuel filter on T243 cracked.

POLICY DISCUSSION/ACTION ITEMS

- 14) Board member responsibility guidelines reviewed and will be updated for next meeting.
- 15) Discussion on reporting personnel actions to the Board. Board agreed all personnel actions above written reprimands (demotions, promotions, dismissals, etc.) should be reported to the Board.
- 16) Meeting adjourned at 8:30 p.m.

A packet containing all supportive documentation for this agenda is available for inspection at the Bastrop ESD #4 Fire Station located at 1432 N. State Highway 95, Bastrop, Texas, between the hours of 9:00 am and 5:00 pm.

**Doug Kelsay, Secretary for Bastrop County
Emergency Services District No. 2**

Bastrop County Emergency Services District No. 2 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Josh Gill, Fire Chief for the District, at (512) 332-6366 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.



**BASTROP COUNTY EMERGENCY SERVICES
DISTRICT NO. 2**

POST OFFICE BOX 1747 • BASTROP • TEXAS • 78602

**Meeting Attendees
Bastrop ESD #2 Station #4
1432 N. State Highway 95
Bastrop, Texas**

7:00 p.m., October 19, 2021

COMMISSIONERS

George Martinez, President George Martinez

Thomas Chalmers, Vice President Thomas Chalmers

Doug Kelsay, Secretary _____

~~Treasurer~~ Travis Waldron

Peter Hicks, Asst. Treasurer Peter Hicks

Josh Gill, Chief, ESD #2 Josh Gill

VISITORS

Name

Affiliation

Lisa Eller Lisa Eller BCESD#2 Office Manager

Judge Duggan

