

Bastrop County Emergency Services District No. 2

Regular Meeting

Nov 16, 2021, 7:00 p.m.

Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas

MINUTES

OPENING

- 1) The meeting was called to order by President George Martinez at 7:00 p.m.
 - i) Those present included: President George Martinez, Vice-President Tommy Chalmers, Treasurer Tracy Waldron, Assistant Treasurer Peter Hicks, Chief Josh Gill and Secretary Doug Kelsay.
 - ii) Also in attendance were Office Manager Lisa Eller, Assistant Chief Jay Schwartz, Firefighters Eric Johns and Nick Luz.
- 2) Peter Hicks provided the invocation.
- 3) Both Pledges of Allegiance were recited.
- 4) Public Comments on Non-Agenda Items - Doug Kelsay provided a “proxy” *thank you* from Shari Wyatt of Paige TX for the prompt action by the fire department when her house was hit by lightning in 2020.
- 5) There were no Public Comments on Agenda Items.

ADMINISTRATIVE ITEMS

- 6) The minutes from the Oct 19, 2021 Regular Meeting were previously distributed. Peter Hicks moved to approve the minutes as submitted. The motion was seconded by Tommy Chalmers. The motion passed.
- 7) A presentation from Texas County and District Retirement System (TCDRS) was made. It explained the increased cost of retirement assessment due to changes in the actuarial calculations and the company’s projections of return being reduced from 8% to 7.5%. No action was taken at this time.

FINANCIAL DISCUSSION/ACTION ITEMS

- 8) The July 2021 Treasurer’s reports were presented.
 - a) An update on payments from Tax Assessor-Collector and bank balance was presented. FYTD Tax collections as of October, 2021 were \$5873.09
 - b) Unbudgeted expense items – Brush 246 repairs was discussed it was agreed that \$2,319 be approved. Peter Hicks moved we accept the increase. Tracy Waldron seconded. The motion passed.
 - c) The Report of Fire Chief on the prior month’s disbursements was reviewed.

- d) The June 2021 financial reports were reviewed.
 - e) It was moved by Tommy Chalmers to approve the Treasurer's report as presented. The motion was seconded by Peter Hicks. The motion passed.
- 9) (Not in Agenda)
- 10) (Not in Agenda)
- 11) No amendments to the FY 2020-21 Budget were offered.
- 12) Approval of Certified Tax Levy from Bastrop County Tax Assessor / Collector at \$1,747,173.53. Doug Kelsay moved to approve this amount. The motion was seconded by Tommy Chalmers. The motion passed.
- 13) Discuss and consider approval of fourth quarter investment report. Peter Hicks moved to approve the report. The motion was seconded by Tommy Chalmers. The motion passed.
- 14) Discussion on sale of Surplus Property - 2007 International Brush Truck.
- a) A motion to accept a Resolution Authorizing the Sale of Surplus Property was moved by Doug Kelsay. The motion was seconded by Tommy Chalmers. The motion passed.
- 15) Discussion on TCDRS Rate Increase in Jan 2022. Peter Hicks moved to accept the rate increase from 7.48% to 9.55% without change to the match percentage by the department. The motion was seconded by Tommy Chalmers. The motion passed.
- 16) Discussion on hiring a Battalion Chief. We agreed to review a full proposal of this staff increase in January.
- 17) Discussion on purchase of a command vehicle for volunteer battalion chief position. Tommy Chalmers moved to allow the expenditure of up to \$50,000 for a command vehicle. George seconded the motion. The motion passed.

OPERATIONAL DISCUSSION/ACTION ITEMS

- 18) The October 2021 monthly Operations Report from Bastrop County ESD #2 Fire Chief, Josh Gill, was presented. Highlights include:
- a) Monthly Response Statistics:
 - i) Total Calls – 106
 - ii) Average Response Time – 8:46
 - iii) Hours at Calls – 354:41 hrs
 - iv) Hours of Training – 137:15 hrs
 - v) Hours at Events (public relations) – 92:15 hrs
 - vi) Total Hours 594:11 hrs
 - b) Training: Air consumption test, forcible entry
 - c) Management activities: New ISO rating received. Now a 4/10 for the district with or without fire hydrant. Secretary's Note: This rating impacts the home-owners insurance rate

of the properties in the district. The work of the department improving this rating should help property owners in the district. Brush 246 was damaged at a fire.

- d) Personnel: One new volunteer
- e) Equipment maintenance report:
 - i) Fuel filter on T243 cracked again
 - ii) Pump manifold 2241 is leaking again
 - iii) Air compressor on T233 replaced due to crack
- f) EMS Calls – responded to 46 of 131 EMS calls.

POLICY DISCUSSION/ACTION ITEMS

- 19) Discussion on Commissioners terms of office expiring at year end. Secretary Tracy Waldron and President George Martinez terms both expire at the end of the year. George will seek approval for continuing both terms from Bastrop County Commissioners Court.
- 20) Board member responsibilities update were reviewed.
- 21) Discussion on establishing a non-uniformed support function. This will be discussed further in the January meeting.
- 22) The meeting was adjourned at 9:07PM



Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2