

Bastrop County Emergency Services District No. 2

Regular Meeting

Feb 15, 2022, 7:00 p.m.

Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas

MINUTES

OPENING

- 1) The meeting was called to order by President George Martinez at 7:03 p.m.
 - i) Those present included: President George Martinez, Vice President Tommy Chalmers, Treasurer Tracy Waldron, Assistant Treasurer Peter Hicks, Chief Josh Gill and Secretary Doug Kelsay.
 - ii) Also in attendance were Office Manager Lisa Eller and James Green
- 2) George provided the invocation.
- 3) Both Pledges of Allegiance were recited.
- 4) There were no Public Comments on Non-Agenda Items
- 5) There were no Public Comments on Agenda Items.

ADMINISTRATIVE ITEMS

- 6) Approval of minutes from the January 22, 2022 Special meeting
Peter moved to accept the minutes of the Jan 22 Special Meeting as distributed.
Tracy seconded.
The motion passed.
Approval of minutes from the Jan 27, 2021, Regular Meeting.
Peter moved to accept the minutes of the Jan 27 Regular Meeting as distributed.
Tracy seconded.
The motion passed.

FINANCIAL DISCUSSION/ACTION ITEMS

- 7) The Jan 2022 Treasurer's reports were presented.
 - a) An update on payments from Tax Assessor-Collector and bank balance was presented.
FYTD Tax collections as of Jan 2022 were \$1,535,900.02
 - b) No unbudgeted expense items in excess of \$2,000 were presented
 - c) The Report of Fire Chief on the prior month's disbursements was reviewed.
 - d) The November and December 2021 financial reports were reviewed.

Doug moved to approve the Treasurer's report as presented.
Tommy seconded the motion.
The motion passed.

- 8) The discussion and possible action regarding amendment to the FY 2021-2022 Budget. No amendments were proposed.
- 9) Concerning the discussion and possible action allowing a second person at Municipal Public Accounts online access to FNB accounts, Peter moved to allow a second person at Municipal Public Accounts online viewing only access to our FNB accounts.
Tommy seconded.
The motion passed.

OPERATIONAL DISCUSSION/ACTION ITEMS

- 10) The November and December 2021 monthly Operations Report from Bastrop County ESD #2 Fire Chief, Josh Gill, were presented. Highlights include:
November:
 - a) Monthly Response Statistics:
 - i) Total Calls – 116
 - ii) Average Response Time – 9:28
 - iii) Hours at Calls – 1541.58 hrs
 - iv) Hours of Training – 124:00 hrs
 - v) Hours at Events (public relations) – 26:00 hrs
 - vi) Total Hours 1691:58 hrs
 - b) Training: CPR, Five Alarm Leadership
 - c) Management activities: new command vehicle in operation, new volunteer battalion chief in operation in District 2. City of Austin donated 8 pallets of water.
 - d) Personnel: 1 full time staff replaced on paid staff, two new volunteers on volunteer staff.
 - e) Equipment maintenance report:
 - i) E223 had fuel filter replaced,
 - ii) U237 had cv boots replaced.
 - iii) Both ice machines fixed at station 4
 - iv) Big ice machine moved into decontamination room,
 - v) E241 leaking manifold was fixed, repaired several fire extinguishers
 - f) EMS Calls – responded to 47 of 107 EMS calls.
 - g) Developments in the district – 348.1-acre development set to go in on Lovers Lane. (City to annex but we will provide fire protection.), 340 lot subdivision going in on 95 in the area of Sayers/big sandy, 400+ acre subdivision going in on FM 2104.

POLICY DISCUSSION/ACTION ITEMS

- 11) Discussion and possible action on an Interlocal Agreement with Bastrop County to provide Medical Direction and education in conjunction with Travis County and the Bastrop County First Responders.

James Green of the Bastrop County First Responders presented his proposal. The board found that the relationships and responsibilities proposed were confusing and appeared overly complicated. Tommy Chalmers moved to form a committee with Peter Hicks, Doug Kelsay and Chief Josh Gill to investigate further and provide recommendations to the board.

The motion was seconded by Peter Hicks
The motion passed

- 12) Discussion and possible action on Mission Statement. The Statement as crafted in the 22 Jan 2022 Special meeting was presented.

Bastrop County ESD2 is devoted to protecting the lives and property of its citizens through high quality training, education, fire suppression, traffic collision response, medical response and wildfire mitigation. Our professionals serve the best interest of the public and treat everyone with respect & integrity, with a focus on responsible use of your tax dollars.

Doug moved to adopt the Mission Statement as presented.

Peter seconded the motion.

The motion passed

- 13) Discussion and possible action on "fact sheet" for upcoming Sales Tax election. The discussion focused on the need to state clear facts of the Sales Tax and how to encourage people to show up to the election and to make sure we did not influence how the electorate would vote.

Peter Hicks moved to form a committee made up of George Martinez and Tommy Chalmers to prepare a fact sheet to use to communicate the facts of the Sales Tax ballot item as agreed to in the 27 January 2022 Regular Meeting

Doug seconded the motion.

The motion passed.

- 14) Board member responsibilities update. No updates were presented.

- 15) The meeting was adjourned at 8:45 PM

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Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2