

Bastrop County Emergency Services District No. 2

Regular Meeting

Jun 21, 2022, 7:00 p.m.

Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas

MINUTES

OPENING

- 1) The meeting was called to order by President George Martinez at 7:01 p.m.
 - i) Those present included: President George Martinez, Vice President Tommy Chalmers, Treasurer Tracey Waldron, Assistant Treasurer Peter Hicks, Chief Josh Gill and Secretary Doug Kelsay.
Also in attendance were Office Manager Lisa Eller, Mike Norman, and firefighters Jay Schwartz, Violet Schneider, Aaron Stradling, Hunter Kerby, Seth Moss.
- 2) President Peter Hicks provided the invocation.
- 3) Both Pledges of Allegiance were recited.
- 4) There were no Public Comments on Non-Agenda Items
- 5) There were no Public Comments on Agenda Items.

ADMINISTRATIVE ITEMS

- 6) Approval of minutes from the May 17, 2022 Regular meeting.
Tommy Chalmers moved to accept the minutes as presented.
Tracey Waldron seconded.
The motion passed.

FINANCIAL DISCUSSION/ACTION ITEMS

- 7) Concerning Discussion and possible action regarding monthly report from Treasurer, the May 2022 Treasurer's reports were presented.
 - a) An update on payments from Tax Assessor-Collector was presented. FYTD Tax collections were \$1,758,491.48.
 - b) Approval of unbudgeted expense items in excess of \$2,000 –
Chief reported the need to repair the damaged gate. The insurance company has paid us the \$8,500 claim so we should go ahead and proceed with the repair, to cost up to \$8500.
Peter Hicks moved to approve the expenditure
Seconded by Tommy
The motion passed

State Statute 775.073 that cites the need for all expenses over \$2000 needing board approval was discussed. Peter Hicks cited in the statute that it was not necessary for budgeted items if the board was bonded. It was noted that our insurance policy for the board negated the need for such bond.

- c) The Report of Fire Chief on the prior month's disbursements was reviewed.
The March expense questioned double entry of \$1575.00 for "The Art of Reading Smoke" class was not reported to the board.
 - d) The May 2022 financial reports were reviewed.
 - e) MAP Billing details under new contract.
 - f) Tracy Waldron reported on consolidating accounts. Chief will get the automatic billing so that the charges will hit the correct account changed.
Doug Kelsay moved to approve the Treasurer's report as presented.
Tommy Chalmers seconded the motion.
The motion passed.
- 8) The discussion and possible action regarding amendment to the FY 2021-2022 Budget. No amendments were proposed.

OPERATIONAL DISCUSSION/ACTION ITEMS

- 9) The Feb 2022 monthly Operations Report from Bastrop County ESD #2 Fire Chief, Josh Gill, were presented. Highlights include:
- a) Monthly Response Statistics:
 - i) Total Calls – 84
 - ii) Average Response Time – 8:07
 - iii) Overlapping calls – 22.62%
 - iv) Hours at Calls – 425:46 hrs
 - v) Hours of Training – 157:10 hrs
 - vi) Hours at Events (public relations) – 7 hrs
 - vii) Total Hours 589:56 hrs
 - b) Training- Nozzle forward class & leadership symposium
 - c) Management activities- Working on the budget, working with insurance to fix gate, sales tax election passed.
 - d) Personnel- No change.
 - e) Equipment maintenance report-
 - i) B206 replaced foam pump,
 - ii) B236 replaced valve for sprayers,
 - iii) E241 replaced gauge
 - iv) B206 replaced emergency lights,
 - v) S241 replaced some emergency lights
 - f) Ems calls – Responded to 39 OUT OF 146 calls
 - g) Developments in the district – City is annexing 13 acres next to Lowes

POLICY DISCUSSION/ACTION ITEMS

10. Concerning the discussion on the changes to TCDRS the board decided to include that in budget discussions.

11. Concerning the discussion and consideration of a Resolution Authorizing Sale or Disposal of Salvage Property
President George Martinez provided a flow chart on “surplus” vs “salvage” vs “scrap” for clarity.
Tommy Chalmers moved to accept the Resolution Authorizing Sale or Disposal of Surplus, Salvage and Scrap Property.
Peter Hicks seconded
The motion passed
12. Concerning the discussion on Medical First Responder Services for the District
Tracey Waldron moved that we accept the change our medical contact to Acadian (ambulance services)
Doug Kelsay seconded
The motion passed.
13. Concerning the discussion of the Purchase of a replacement for Squad 241.
Being a very long lead, custom built item (4-16 month lead time) and having the need for a backup Squad unit for Station 5, it was decided to authorize purchase of a new Squad vehicle. The lowest cost and best sales conditions were for an International CV from Deep South not to exceed \$258,000, with the understanding that the amount will be billed with delivery.
Tommy Chalmers moved to authorize the purchase under those conditions
Tracey Waldron seconded
The motion passed.
14. Concerning the discussion of the Purchase of Property for South Station.
George Martinez reported that the City of Bastrop has tentatively agreed, subject to approval of the City Council, to sell the Tahitian Village Fire Station to ESD2 for approximately \$528,000. This amount was the previously discussed \$480,000 which was based on appraisal over a year ago plus a 10% increase over that value due to the age of the appraisal. George Martinez also reported that there was a 1 ac. tract available from WCID#2 for approximately \$90,000 on which we could build.
Peter Hicks moved to approve the expenditure to buy the Tahitian Village Fire Station from the City of Bastrop.
Tommy Chalmers Seconded
The motion passed, Tracey Waldron abstained citing connection with the City business.
Tommy Chalmers moved that the board authorize the purchase of the additional acre of land.
George Martinez seconded
The motion did not pass.
The discussion on how to pay for such land lead to discussion on how to pay for the South Station.
Peter Hicks moved that, citing agreement in the February Strategy meeting, we finance the purchase of the station and the required remodeling, not to exceed \$1,000,000 with the best terms on a loan that we can find.

Tommy seconded
The motion passed, Tracey Waldron abstained.

Tommy Chalmers moved to approve the purchase of the WCID#2 one acre parcel if the City of Bastrop board fails to approve the sale of the City's existing Tahitian Village Fire Station.

Doug Kelsay seconded
The motion passed.

15. Concerning the discussion on Purchase of chipper, the discussion was tabled until next month.
16. Concerning the discussion on Adopting the tax and budget planning calendar for 2022-23,
Tracey Waldron moved to adopt the planning calendar for 2022-23 as presented but to adjust as the need for some meetings will not likely be necessary.
Proposed FY 22-23 Budget was discussed and will be further considered at the next meeting and in Planning meetings.
17. Discussed expectations for CWPP/fuel reduction for FY23. Further discussion will be included in budget and planning meetings.
18. Discussed Matching the County's paid Holiday Calendar. Further discussion will be included in budget and planning meetings.
19. Board member responsibilities update. No updates were presented.
20. The meeting was adjourned at 8:57 PM

Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2