

# **Bastrop County Emergency Services District No. 2**

## **Regular Meeting**

**Aug 16, 2022, 7:00 p.m.**

**Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas**

### **MINUTES**

#### **OPENING**

- 1) The meeting was called to order by President George Martinez at 7:01 p.m.  
Those present included: President George Martinez, Vice President Tommy Chalmers, Assistant Treasurer Peter Hicks, Chief Josh Gill and Secretary Doug Kelsay.  
Also in attendance were Office Manager Lisa Eller, ESD2 / citizen Mike Norman, ESD2 Employees Kevin Hoegenauer, Dustin Williams, Donnie Granke Jr, Gary Hall III, and Henry Hernandez.
- 2) Peter Hicks provided the invocation.
- 3) Both Pledges of Allegiance were recited.
- 4) There were no Public Comments on Non-Agenda Items
- 5) There were no Public Comments on Agenda Items.

#### **PUBLIC HEARING, BUDGET AND TAX RATE ITEMS**

- 6) Public Hearing on proposal to increased property taxes
- 7) Discussion and action on Resolution Adopting Budget for fiscal year October 1, 2022 to September 30, 2023.  
Peter Hicks moved to accept the Resolution Adopting the Budget for Fiscal year Oct 1, 2022 to Sept 30 2023.  
Tommy Chalmers seconded.  
The motion passed. Record vote:  
George Martinez – for  
Tommy Chalmers – for  
Peter Hicks – for  
Doug Kelsay - for
- 8) Discussion and record vote on District’s 2022 tax rate, adopt an Order Levying Taxes, and authorize filing Order with Bastrop County Tax Assessor/Collector.  
Tommy Chalmers moved to approve the Districts 2022 Tax Rate, Adopt an Order Levying Taxes, and authorizing filing an Order with Bastrop County Tax Assessor / Collector by reading the required, though highly misleading, motion “I move that the property tax rate be increased by the adoption of a tax rate of \$0.0850/\$1000 valuation, which is effectively a 21.14 percent increase in the tax rate”.  
Peter Hicks seconded.  
The motion passed. Record Vote:  
George Martinez – for  
Tommy Chalmers – for  
Peter Hicks – for

Doug Kelsay - for

9) Acknowledge and approve posting of statement regarding adopted tax rate to home page of District Website. The statement language to be used being:

BASTROP COUNTY ESD NO. 2 ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 20.16 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATINS ON A \$100,000 HOME BY APPROXIMATELY \$14.53

Peter Hicks moved to approve Posting of statement regarding adopted tax rate to home page of district Website

Tommy Chalmers seconded.

The motion passed

It was also noted that the publication of the tax rate was placed in the Bastrop Advertiser and proof copy was provided to the secretary for the record.

Secretary's Note: It was not noted at the time of the meeting why Item 8 Tax rate increase was noted as 21.14% and this tax rate increase was noted at 20.16.

#### **ADMINISTRATIVE ITEMS**

10) Approval of minutes from the Jul 19, 2022 Regular meeting.

George noted a correction on item 10 changing from City "Council" to City "Manager"

Tommy Chalmers moved to accept the minutes as amended

Peter Hicks seconded.

The motion passed.

11) Approval of minutes from the Aug 2, 2022 Special meeting.

Doug Kelsay noted that the Draft identified the meeting as a "Regular Meeting" and it should be properly identified as a "Special Meeting"

Peter Hicks moved to accept the minutes as presented

Tommy Chalmers seconded.

The motion passed.

#### **FINANCIAL DISCUSSION/ACTION ITEMS**

12) Concerning Discussion and possible action regarding monthly report from Treasurer, the June 2022 Treasurer's reports were presented.

a) An update on payments from Tax Assessor-Collector was presented. FYTD Tax collections were \$1,789,740.42.

b) Approval of unbudgeted expense items in excess of \$2,000 – none presented.

c) The Report of Fire Chief on the prior month's disbursements was reviewed.

d) The July 2022 financial reports were reviewed.

e) MAP Billing details under new contract were reviewed.

Doug Kelsay moved to approve the Treasurer's report as presented.

Tommy Chalmers seconded the motion.

The motion passed.

- 13) Discussion and possible action to approve investment report.  
Peter Hicks moved to approve the investment report as presented.  
Tommy Chalmers seconded the motion.  
The motion passed.
- 14) The discussion and possible action regarding amendment to the FY 2021-2022 Budget. No amendments were proposed.

### **OPERATIONAL DISCUSSION/ACTION ITEMS**

- 15) The Feb 2022 monthly Operations Report from Bastrop County ESD #2 Fire Chief, Josh Gill, were presented. Highlights include:
- a) Monthly Response Statistics:
    - i) Total Calls – 78
    - ii) Average Response Time – 7:54
    - iii) Overlapping calls – 8%
    - iv) Hours at Calls – 299:10 hrs
    - v) Hours of Training – 173:00 hrs
    - vi) Hours at Events (public relations) – 16:30 hrs
    - vii) Total Hours 488:40 hrs
  - b) Training- shore line rescue, blood borne pathogens, & art of reading smoke.
  - c) Management activities- working on the budget and station 2 land re-plot.
  - d) Personnel- no change (1 fulltime employee had COVID)
  - e) Equipment maintenance report-
    - B254 replaced alternator
    - S241 replaced batteries, replaced fuse and burned wire on pump,
    - Al Brush Trucks- rotated tires
  - f) Ems calls – dispatch has the districts messed up again. No Data available.
  - g) Developments in the district – City of Bastrop is building a water plant on Sayers Rd. near Phelan Rd. and they also have a pending annexation at the corner of Blakey Ln. & FM 969 (behind Lowe’s).  
It was noted that the City water plant should provide a hydrant for ESD2 and other emergency use which will help as there are no / few hydrants in that area.

### **POLICY DISCUSSION/ACTION ITEMS**

- 16) Update on Purchase of Property for South Station.  
The survey is under way. The City of Bastrop has a sanitary easement of 150 ft around the well which may impact the use of the location. The survey should resolve the issue.
- 17) Discussion and possible adoption of Out of District Policy for Volunteer Members.  
Peter Hicks moved to adopt the proposed out of Districts Policy for Volunteer Members  
Tommy Chalmers seconded  
The motion passed
- 18) Discussion and possible action to approve Disposal Log.

Doug Kelsay moved approve the Disposal Log as presented and to allow Chief to dispose of the items as he sees fit

Peter Hicks seconded

The motion passed

- 19) Discussion and possible action on new information related to sales tax on phones.

Tommy Chalmers noted that the cell phone companies already charge 8.25% sales tax but the state does not remit that to the local entities.

Tommy Chalmers moved to recind the Telephone exemption that we prevbiously approved.

Peter Hicks seconded

The motion passed

- 20) Discussion and possible Action on Sales Tax Audit and Analysis

Discussion on the accuracy of our sales tax audit is ongoing and we will consider use of a third party at a future time, based on the results of the current informal audit.

- 21) The meeting was adjourned at 7:53 PM

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Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2