Bastrop County Emergency Services District No. 2

Regular Meeting

Oct 18, 2022, 7:00 p.m. Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas DRAFT MINUTES

OPENING

- 1. The meeting was called to order by President George Martinez at 7:02 p.m.
 - a. Those present included: President George Martinez, Vice President Tommy Chalmers, Treasurer Tracy Waldron, Assistant Treasurer Peter Hicks, Chief Josh Gill and Secretary Doug Kelsay.
 - b. Also in attendance were Office Manager Lisa Eller,
- 2. Peter Hicks provided the invocation.
- 3. Both Pledges of Allegiance were recited.
- 4. There were no Public Comments on Non-Agenda Items
- 5. There were no Public Comments on Agenda Items.

ADMINISTRATIVE ITEMS

- 6. Approval of minutes from the Sept 20, 2022 Regular meeting.
 - a. Tommy Chalmers moved to accept the minutes as presented.
 - b. Peter Hicks seconded.
 - c. The motion passed.

FINANCIAL DISCUSSION/ACTION ITEMS

- 7. Concerning Discussion and possible action regarding monthly report from Treasurer, the June 2022 Treasurer's reports were presented.
 - a. An update on payments from Tax Assessor-Collector was presented. FYTD Tax collections were \$1,817,830.29.
 - b. Approval of unbudgeted expense items in excess of \$2,000 none presented.
 - c. The Report of Fire Chief on the prior month's disbursements was reviewed.
 - d. The Aug 2022 financial reports were reviewed.
 - e. MAP Billing details under new contract were not reviewed.
 - f. Peter Hicks moved to approve the Treasurer's report as presented.
 - g. Tommy Chalmers seconded the motion.
 - h. The motion passed.
- 8. Discussion and possible action to approve investment report. Both calendar 2Q (Apr May Jun) and calendar 3Q (Jul Aug Sep) investment reports were reviewed.

Doug Kelsay moved to adopt the 2Q investment report Tracy Waldron seconded The motion passed

Peter Hicks moved to adopt the 3Q investment report. Tommy Chalmers seconded The motion passed

OPERATIONAL DISCUSSION/ACTION ITEMS

9. The Aug 2022 monthly and 2021/2022 fiscal annual Operations Reports from Bastrop County ESD #2 Fire Chief, Josh Gill, were presented. Highlights include:

a.	Monthly F	Response	Statistics:
----	-----------	----------	-------------

	AUGUST	AUG	ANNUAL	
i.	Total Calls –	79	1148	
ii.	Average Response Time –	7:52	8:43	
iii.	Overlapping calls –	7.6%	21.2%	
iv.	Hours at Calls –	305:56 hrs	6929:05	
v.	Hours of Training –	227:00 hrs	3081:06	
vi.	Hours at Events (public relat	tions) 37:00 hrs	346:30	
vii.	Total Hours	569:56 hrs	10359:41	

b. Training- Fire operations for small engine companies

- c. Management activities- Working on hiring process and annual evals
- d. Personnel- No change
- e. Equipment maintenance report
 - i. B256 Replaced batteries
 - ii. E223 replaced DEF head
 - iii. C202 and 204 Reworked (2011 Chevy 2500 & the 2014 Chevy Tahoe)
 - iv. E241 Lone Star replaced the manifold
- f. EMS calls dispatch districts messed up. No Data available. Chief still working issue.
- g. Developments in the district 10 units affordable rentals placed on Pine Tree Loop

10. POLICY DISCUSSION/ACTION ITEMS

- 11. Update on Purchase of Property for South Station. Still awaiting survey. Chief reported the survey was held up and should be done this week.
- 12. Discussion and possible action on Sales Tax Audit and Analysis.

The new tax reports are not as cumbersome as the reports used in establishing our initial audit of taxpayers. It was concluded that there was no need for hiring an outside company to verify the taxpayer list at this time.

- Update on Order Repealing the Application of Exemption from Sales and Use Tax for Telecommunications Services.
 President George Martinez informed the board that payments should commence in calendar 1Q23.
- 14. The meeting was adjourned at 7:31 PM

Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2