

Bastrop County Emergency Services District No. 2

Regular Meeting

Apr 18, 2023, 7:00 p.m.

Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas

FINAL MINUTES

OPENING

1. The meeting was called to order by President George Martinez at 7:00 p.m.

Those present included: President George Martinez, Vice President Tommy Chalmers, Treasurer Tracy Waldron, Assistant Treasurer Peter Hicks, Chief Josh Gill and Secretary Doug Kelsay.

Also in attendance were Office Manager Lisa Eller, Visitor Larry Crabtree, and firefighters Dawson Warren, Indiana Oberholder, Hunter Kerby and Aaron Stradling.

2. George Martinez provided the invocation.
3. Both Pledges of Allegiance were recited.
4. There were no Public Comments on Non-Agenda Items
5. There were no Public Comments on Agenda Items.

ADMINISTRATIVE ITEMS

6. Approval of minutes from the Mar 21, 2023 Regular meeting.

George moved to add “with Benefits” to item 15. Doug Kelsay moved to amend the reported attendees to add firefighters not included in the distributed original

Peter Hicks moved to accept the minutes as amended

Tracy Waldron seconded the motion

The motion passed.

FINANCIAL DISCUSSION/ACTION ITEMS

7. Concerning Discussion and possible action regarding monthly report from Treasurer.
 - a. An update on payments from Tax Assessor-Collector was presented.
FYTD Tax collections were \$2,148,891.54.
FYTD Sales Tax payments were \$467,116.08
 - b. Approval of unbudgeted expense items in excess of \$2,000 –
 - i. A \$25,000 grant was offered for purchase of 2 Lucas Devices (defibulator type units). Total price is \$39,000 so we would need to approve another approximately \$15,000 to complete the purchase.
 - ii. Peter Hicks moved to increase the budget by \$15,000, to provide for this purchase.
Tommy Chalmers seconded.
The motion passed.
 - c. The Report of Fire Chief on the prior month’s disbursements was reviewed.
 - d. The March 2023 financial reports were reviewed.
 - e. M.A.C. Billing details under new contract were not reviewed.
Peter Hicks moved to approve the Treasurer’s report as presented.
Tommy Chalmers seconded the motion.
The motion passed.

- f. Conduct annual review of investment policy and investment strategies and adopt resolution confirming review
 - i. Tabled to next meeting
- g. Second Quarter Investment Report
 - i. Tabled until next meeting

OPERATIONAL DISCUSSION/ACTION ITEMS

8. The Nov 2022 and Dec 2022 Operations Reports from Bastrop County ESD #2 Fire Chief, Josh Gill, were presented. Highlights include:

a. Monthly Response Statistics:

Total Calls –	84
Average Response Time – Min	7:22
Overlapping calls – %	20.24%
Hours at Calls – hrs	426:15
Hours of Training – hrs	248:45
Hours at Events (PR) hrs	42:15
Total Hours - hrs	717:15

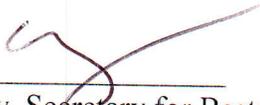
b. Monthly Operations:

1. Training- wildland refresher/ WUI training.
2. Management activities-
 - a. working on compensation plan with Doug & Peter
 - b. hiring for vacant spot,
 - c. setting up for 3 chipping events in April.
3. Personnel- still down 1 full-timer. (B shift)
4. Equipment maintenance report-
 - a. T243 and S241 - PM done
 - b. S241 - new ball joints,
 - c. E241 - repaired radiator,
 - d. T253 - replaced DEF cap,
 - e. C201 - replaced O₂ sensor.
5. EMS calls – responded to 40 of 74 EMS calls.
6. Developments in the district – Tiny house units going in on Sayers road

POLICY DISCUSSION/ACTION ITEMS

9. Legislative Update. An update was provided by George based on information from Carlton Law firm who acts as Safe-D Lobbyist
10. Update on Purchase of Property for South Station. George to meet with City of Bastrop Manager Carrillo on Friday 21 Apr 23 to discuss station and mutual aid agreement.
11. Update on Compensation Plan. The updated work on the compensation plan was presented and discussed. Further work still required.
12. Discussion and possible action on First Responder Organization program. No progress was reported.
13. Discussion and possible action on Firefighter Apprentice process. No progress was reported.

14. The meeting was adjourned at 7:36 PM



Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2