

Bastrop County Emergency Services District No. 2

Regular Meeting

Aug 22, 2023, 7:00 p.m.

Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas

FINAL MINUTES

OPENING

1. The meeting was called to order by President George Martinez at 7:01 p.m.
Those present included: President George Martinez, Vice President Tommy Chalmers, Assistant Treasurer Peter Hicks, Chief Josh Gill and Secretary Doug Kelsay. Treasurer Tracy Waldron was absent.
Also in attendance were Office Manager Lisa Eller, Lt Violet Schneider, firefighters Erick Johns, Hunter Kirby, Lane Otto, Indiana Oberholzer, Dawson Warren and Tim Ritchie.
2. George Martinez provided the invocation.
3. Both Pledges of Allegiance were recited.
4. There were no Public Comments on Non-Agenda Items
5. There were no Public Comments on Agenda Items.

PUBLIC HEARING, BUDGET AND TAX RATE ITEMS

6. Conduct public hearing on proposal to increase property taxes.
No comments or questions from Public.
7. Discussion and action on Resolution Adopting Budget for fiscal year October 1, 2023 to September 30, 2024.

A Resolution adopting the budget was introduced for the consideration of the board. It was move and seconded that the Resolution Adopting Budget (“Resolution”) be adopted, and after discussion the motion prevailed and carried by majority vote.

Tommy Chalmers moved to adopt the budget as presented totaling \$3,796,973.08

Doug Kelsay seconded

After discussion with updates from Office Manager Lisa Ellers, Doug Kelsay moved to amend the motion to reduce the Workman’s Compensation by \$20,000 and to leave the difference in “general funds”, the total budget unchanged.

Peter Hicks seconded the amending motion

The amended motion passed.

Peter Hicks moved to accept the Certificate of Resolution

Tommy Chalmers seconded.

The motion passed.

8. Discussion and record vote on District’s 2023 tax rate, adopt an Order Levying Taxes, and authorize filing Order with Bastrop County Tax Assessor/Collector.

Peter Hicks moved that the property tax rate be increased by the adoption of a tax rate of \$0.0880/\$100 valuation, which is effectively a 10.19 percent increase in the tax rate.

Doug Kelsay seconded

The motion passed. George Martinez – for; Tommy Chalmers – for; Tracy Waldron (absent); Peter Hicks – for; Doug Kelsay – for.

Tommy Chalmers moved to accept the Certificate for Order

Doug Kelsay seconded

The motion passed.

9. Acknowledge and approve posting of statement regarding adopted tax rate to home page of District Website.

Doug Kelsay moved to acknowledge and approve the posting of statement regarding adopted tax rate to home page of District website

Tommy Chalmers seconded

The motion passed.

Peter Hicks moved to close the public hearing

Tommy Chalmers seconded

The motion passed.

ADMINISTRATIVE ITEMS

10. Approval of minutes from the July 18, 2023 Regular meeting.
11. Approval of minutes from the Aug 8, 2023 Special meeting.
12. Approval of minutes from the Aug 18, 2023 Special meeting.

Chief Gill advised of a change to the Aug 8, 2023 Special meeting minutes to change item 7) a) the options of a budget ranged from the stated 0.087... to the corrected 0.085.

Tommy Chalmers moved to accept all the minutes as amended.

Doug Kelsay seconded the motion

The motion passed.

FINANCIAL DISCUSSION/ACTION ITEMS

13. Concerning Discussion and possible action regarding monthly report from Treasurer.
- a. An update on payments from Tax Assessor-Collector was presented.
 - i. FYTD Tax collections were \$2,263,480.56
 - ii. FYTD Sales Tax payments were \$1,031,190.03
 - b. Approval of unbudgeted expense items in excess of \$2,000 – none presented
 - c. The Report of Fire Chief on the prior month's disbursements was reviewed.
 - d. The May 2023 financial reports were reviewed.
 - i. Lisa Ellers reported that last month's item on a question on the Balance Sheet related to Retirement pay was an accrual issue. The information was forwarded to Doug Kelsay.
 - e. 3Q investment Report – Was not presented or reviewed

Peter Hicks moved to approve the Treasurer's report as presented.
Tommy Chalmers seconded the motion.
The motion passed.

OPERATIONAL DISCUSSION/ACTION ITEMS

14. The May 2023 Operations Reports from Bastrop County ESD #2 Fire Chief, Josh Gill, were presented. Highlights include:

a. Monthly Response Statistics:

Total Calls –	92
Average Response Time – Min	7:32
Overlapping calls – %	9.8%
Hours at Calls – hrs	443:23
Hours of Training – hrs	563:30
Hours at Events (PR) hrs	29:45
Total Hours - hrs	1017:09
% Total Hours from Volunteers	31%

b. Monthly Operations:

1. Training- blood borne pathogens, communications.
2. Management activities-
 - i. Working on compensation plan with Doug & peter,
 - ii. working on FY23-24 budget, working on station 2,
 - iii. Working on new Auto aid agreement with city of Bastrop,
 - iv. met with the president of pine forest POA on status of dept and south station.
3. Personnel- we are at full staff and brought on 3 new volunteers, several FF's got body scans done.
4. Equipment maintenance report-
 - i. B246 replaced head gasket pump motor,
 - ii. B206 lift kit and tires are done,
 - iii. B206 in shop for particulate filter clogged.
5. Ems calls – Responded to 36 of 78 Ems calls.
6. Developments in the district –
 - i. 62,000 sq/ft assistant living facility on Porter Rd,
 - ii. large RV & Boat storage facility on lovers lane,
 - iii. 154 unit subdivision called camp swift estates off FM 2336
 - iv. 1 million gallon storage tank on Hwy 95 between Pershing & FM 2336.

POLICY DISCUSSION/ACTION ITEMS

15. Discussion and possible action on Purchase of Property for South Station.

George Martinez reported that the contract to buy the station from the City of Bastrop for \$550,000 was with the City's attorneys for review and that it will need to pass a final city council vote once reviewed.

16. Discuss and possible action on Municipal Accounts and Consulting (MAC) services agreement.

Peter Hicks moved that operations get bids form alternative vendors and that they investigate the option of hiring a person to do our accounting internally.

Doug Kelsay Seconded

The motion passed

17. Discussion and possible action on Compensation Plan.

