

**Bastrop County
Emergency Services District No. 2
Regular Meeting
Agenda**

FILED
MAR 15 2024
Krista Bartsch
Bastrop County Clerk
8:04 AM

Notice is hereby given that a regular meeting of the Board of Commissioners of the Bastrop County Emergency Services District No. 2 will be held on Mar 19, 2024 at 7:00 p.m. at the **ESD Station 4, 1432 N. State Highway 95, Bastrop, Texas**, for the following purposes:

1. Call meeting to order.
2. Invocation.
3. Pledges of Allegiance.
4. Public Comment - Individual members of the public may address the Board for a maximum of five minutes per person on items not on the current agenda for a collective total of thirty minutes. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.
5. Public Comment on Agenda Items - Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item.

ADMINISTRATIVE ITEMS

6. Service Award - Peter Hicks
7. Approval of minutes from the Feb 20, 2024 Regular Meeting and Mar 5, 2024 Special Meeting (B).

FINANCIAL DISCUSSION/ACTION ITEMS

8. Discussion and possible action regarding monthly report from Treasurer, including:
 - a. Update on payments from Tax Assessor-Collector and bank balance;
 - b. Approval of unbudgeted expense items in excess of \$2,000;
 - c. Report from Fire Chief on prior month disbursements;
 - d. Monthly financial reports and issues;

OPERATIONAL DISCUSSION/ACTION ITEMS

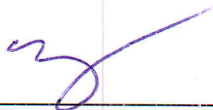
9. Operations report from Bastrop County ESD #2 Fire Chief Josh Gill, including:
 - a. Operations report –

- b. Monthly Response Statistics –
- c. Monthly EMS calls vs responses -
- d. Training –
- e. Management Activities –
- f. Personnel –
- g. Equipment Maintenance Report –
- h. Major New Construction in District –
- i. Discussion and possible action on Disposal Log -

POLICY DISCUSSION/ACTION ITEMS

- 10. Discussion and possible action on employee complaint received on February 4, 2024
- 11. Discussion and possible action on appeal by BC Williams.
- 12. Discussion and possible action on the new BC's being our PIO's and handling our social media accounts.
- Chief Swarts
- 13. Discussion and possible action on accounting issues.
- 14. Discussion and possible action on obtaining QuickBooks for in-house use.
- 15. Discussion and possible action on improving return on investments.
- 16. Discussion and possible action on Sales Tax consulting services
- 17. Discussion and possible action on scheduling a workshop on a Saturday in the month of March for feedback from this year's SAFE-D conference and the various roles of the ESD2 commissioners.
- 18. Discussion and possible action on establishing a human resources department.
- 19. Discussion and possible action on ESD Board of Commissioners Policies and Governance.
- 20. Discussion and possible action on implementation progress of Property for South Station.
- 21. Adjournment.

A packet containing all supportive documentation for this agenda is available for inspection at the Bastrop ESD #4 Fire Station located at 1432 N. State Highway 95, Bastrop, Texas, between the hours of 9:00 am and 5:00 pm.



Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2

Bastrop County Emergency Services District No. 2 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Josh Gill, Fire Chief for the District, at (512) 332-6366 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.