

Bastrop County Emergency Services District No. 2

Special Meeting

April 06, 2024, 9:00 a.m.

Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas

FINAL MINUTES

OPENING

1. A quorum was established and the meeting was called to order by President Tommy Chalmers at 9:05 AM.

Those present included: President Tommy Chalmers, Vice President James Bennett, Treasurer James Allen, Chief Josh Gill and Secretary Doug Kelsay.

Also, in attendance were: Office Manager Lisa Eller and Battalion Chief Kyle Swarts.

2. Doug Kelsay provided the invocation.
3. Both Pledges of Allegiance were recited.
4. There were no Public Comments on Non-Agenda Items.
5. There were no Public Comments on Agenda Items.

ADMINISTRATIVE ITEMS

6. Safe-D Workshop – Discussion items from seminars included:
 - Hours turned in – make sure Lisa has your hours of credit for Dept records.
 - Records Retention policies
 - Opens Records request processed
 - Regional Auto Aid concept and implementation – VERY long-term process (ie 10 year process to implement Travis County Regional Auto Aid plan)
 - Sales Tax analysis (see HdL below)

Companies of interest:

- RIT Management (Personnel), CPS HR, MJ Consulting
- TX Class (cash management) – to be investigated by James Allen
- HdL (sales Tax analysis and payer management)

Related discussions – (HR, Regional Aid)

- Volunteer structure – current and possible transitions.

No actions taken during this workshop.

7. The meeting was adjourned at 12:41 PM

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