

Bastrop County
Emergency Services District No. 2
Regular Meeting
Agenda

FILED
APR 12 2024
Krista Bartsch
Bastrop County Clerk

8:04 AM

Notice is hereby given that a regular meeting of the Board of Commissioners of the Bastrop County Emergency Services District No. 2 will be held on Apr 16, 2024 at 7:00 p.m. at the **ESD Station 4, 1432 N. State Highway 95, Bastrop, Texas**, for the following purposes:

1. Call meeting to order.
2. Invocation.
3. Pledges of Allegiance.
4. Public Comment - Individual members of the public may address the Board for a maximum of five minutes per person on items not on the current agenda for a collective total of thirty minutes. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.
5. Public Comment on Agenda Items - Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item.

ADMINISTRATIVE ITEMS

6. Service Award - Peter Hicks
7. Approval of minutes from the Mar 19, 2024 Regular Meeting and Apr 4, 2024 Special Meeting Safe-D Workshop.

FINANCIAL DISCUSSION/ACTION ITEMS

8. Discussion and possible action regarding monthly report from Treasurer, including:
 - a. Update on payments from Tax Assessor-Collector and bank balance;
 - b. Approval of unbudgeted expense items in excess of \$2,000;
 - c. Report from Fire Chief on prior month disbursements;
 - d. Monthly financial reports and issues;
 - e. Approval of quarterly investment report for 1st quarter;

OPERATIONAL DISCUSSION/ACTION ITEMS

9. Operations report from Bastrop County ESD #2 Fire Chief Josh Gill, including:

- a. Operations report –
- b. Monthly Response Statistics –
- c. Monthly EMS calls vs responses -
- d. Training –
- e. Management Activities –
- f. Personnel –
- g. Equipment Maintenance Report –
- h. Major New Construction in District –
- i. Discussion and possible action on Disposal Log -

POLICY DISCUSSION/ACTION ITEMS

- 10. Conduct annual review of investment policy and investment strategies and adopt resolution.
- 11. Discussion and possible action on identifying loans for equipment and buildings as Debt for tax calculation purposes – Doug Kelsay / Tommy Hoover
- 12. Update on actions related to employee complaint received on February 4, 2024
 - a Subcommittee to establish appropriate training to improve management and personnel within the department – Doug Kelsay / James Bennett.
 - b Subcommittee to review and update the Department policies and procedures and bring a recommendation to the board – James Allen / Larry Crabtree.
- 13. Update on appeal by BC Williams – Tommy Chalmers / James Bennett.
- 14. Discussion and possible action on opting out of Social Security – Chief Gill.
- 15. Discussion and possible action on changing the hiring and firing policy / procedure for the department. – Chief Gill.
- 16. Discussion and possible action on the equipment: - Chief Gill.
 - a Purchase of a dump trailer for the chipping event. Not to exceed \$15,000.
 - b Sale of 4 surplus trucks.
 - i Use of the proceeds to buy a replacement vehicle for Administration use.
- 17. Discussion and possible action on filling Nick Jones position while on (long term) leave - Chief Gill.
- 18. Discussion and possible action on improving return on investments; possible use of TX Class – James Allen.
- 19. Discussion and possible action on Sales Tax consulting services – Larry Crabtree.
- 20. Update on Safe D items – Larry Crabtree.
 - HR Consulting Services
 - RIT-HR
 - CPS-HR
 - Retirement Plans
 - Texas County & District Retirement System
 - Website Support Services
 - Clicktunity

- Streamline
 - Policies / Procedures
 - Coverer & Peeler PC
21. Update on Volunteer organization structure and retention plans – Lisa Eller.
 22. Discussion and possible action on implementation progress of Property for South Station. – Chief Gill.
 23. Adjournment.

A packet containing all supportive documentation for this agenda is available for inspection at the Bastrop ESD #4 Fire Station located at 1432 N. State Highway 95, Bastrop, Texas, between the hours of 9:00 am and 5:00 pm.

Doug Kelsay, Secretary for Bastrop County Emergency Services District No. 2

Bastrop County Emergency Services District No. 2 is

committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Josh Gill, Fire Chief for the District, at (512) 332-6366 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.