

Bastrop County
Emergency Services District No. 2
Regular Meeting
Agenda

FILED
SEP 13 2024
Krista Bartsch
Bastrop County Clerk
8:00 AM

Notice is hereby given that a **Regular Meeting** of the Board of Commissioners of the Bastrop County Emergency Services District No. 2 will be held on Sept 17, 2024 at 7:00 p.m. at the **ESD2 Station 4, 1432 N. State Highway 95, Bastrop, Texas**, for the following purposes:

1. Call meeting to order.
2. Invocation.
3. Pledges of Allegiance.
4. Public Comment - Individual members of the public may address the Board for a maximum of five minutes per person on items not on the current agenda for a collective total of thirty minutes. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.
5. Public Comment on Agenda Items - Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item.

ADMINISTRATIVE ITEMS

6. Approval of minutes:
 - a. Aug 20, 2024 Regular Meeting.

FINANCIAL DISCUSSION/ACTION ITEMS

7. Discussion and possible action regarding monthly report from Treasurer, including:
 - a. Update on payments from Tax Assessor-Collector and bank balance;
 - b. Update on Sales Tax Analysis
 - c. Approval of unbudgeted expense items in excess of \$2,000;
 - d. Report from Fire Chief on prior month disbursements;
 - e. Monthly financial reports and issues;

OPERATIONAL DISCUSSION/ACTION ITEMS

8. Operations report from Bastrop County ESD #2 - Fire Chief Josh Gill, including:

- a. Operations report –
- b. Monthly Response Statistics –
- c. Monthly EMS calls vs responses -
- d. Training –
- e. Management Activities –
- f. Personnel –
- g. Equipment Maintenance Report –
- h. Major New Construction in District --
- i. Discussion and possible action on Disposal Log -

POLICY DISCUSSION/ACTION ITEMS

Station 2

- 9. Update, discussion and possible action on implementation progress of Property, Equipment and Staffing Plan for South Station. – Chief Gill.

Administration

- 10. Discuss and consider action on approval of a Statement of Services regarding the creation of Bastrop County ESD No. 3 – Tommy Chalmers
- 11. Update, discussion and possible action on District website status, accessibility, and posting requirements and take any related action – Doug Kelsay / Lisa Eller


Budget Related:

- 12. Update, discussion and possible action on opting out of Social Security – Chief Gill / Kyle Swarts
- 13. Discussion and possible action on updating the 2023-2024 Budget – Chief Gill
- 14. Discussion and possible action on long range, strategic planning for the ESD.
 - a. A 10 year schedule of major equipment replacement, to include showing reserve and / or funding process requirements.
 - b. Consider workshop.

Personnel Related:

- 15. Discussion and possible action on the policy, process, and format for annual evaluation of Fire Chief. – Larry Crabtree
- 16. Discussion and possible action on impact of grant on staffing structure and related staffing ratio metric. – Doug Kelsay
- 17. Update on work with Mr. McCall and progress on:
 - a. Providing Internal Response Guidelines – Chief Gill
 - b. proposal to change the hiring and firing policy / procedure for the department. – Chief Gill.
- 18. Update on Subcommittee to review and update the Department policies and procedures and bring a recommendation to the board – James Allen / Larry Crabtree.
- 19. Adjournment.

A packet containing all supportive documentation for this agenda is available for inspection at the Bastrop ESD #4 Fire Station located at 1432 N. State Highway 95, Bastrop, Texas, between the hours of 9:00 am and 5:00 pm.



Doug Kelsay, Secretary for Bastrop County Emergency
Services District No. 2

Bastrop County Emergency Services District No. 2 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Josh Gill, Fire Chief for the District, at (512) 332-6366 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Section 551.076). Action, if any, will be taken in open session.