



# Memorandum

Bastrop County Emergency Service District #2  
1432 N. SH95 Bastrop, TX 78602

To: Thomas Chalmers, President  
James Bennett, Vice President  
Doug Kelsay, Secretary  
James Allen, Treasurer  
Larry Crabtree, Asst. Treasurer

From: Lisa Eller, Office Manager  
Date: 09/16/2025  
Re: FY 2025 ESD#2 Amendment #1

This amendment includes the board's approval to increase the FY25 Operating Budget, for items 1-4, by **\$529,655.93** utilizing unobligated funds and 5, by **\$826,895** utilizing loan proceeds. Items 6-12 are covered by reallocating funds within the budget in the amount of **\$174,407.31**.

BR#	Account	Description	Decrease	Increase	Notes
					<b>INCREASE OPERATING BUDGET</b>
1	3900 Fund Balance - Unreserved	Budget increase using unobligated funds.	\$(32,321.25)		
	6200-1 Capital Outlay – V-Soft Cost	Sta. 2 Vehicle Soft Cost		\$32,321.25	Vehicle Soft Cost rollover from FY24.
2	3900 Fund Balance - Unreserved	Budget increase using unobligated funds.	\$(49,184.90)		
	6300 Capital Outlay – Building / Stations	Remodel to Sta. 2		\$49,184.90	Building/Station Cost rollover from FY24.
3	3900 Fund Balance - Unreserved	Budget increase using unobligated funds.	\$(146,542.78)		
	6300-1 Capital Outlay – B-Soft Cost	Sta. 2 Soft Cost		\$76,245.10	Building Soft Cost rollover from FY24.
	6300-1 Capital Outlay – B-Soft Cost	Sta. 2 Soft Cost		\$70,297.68	Add. Funds needed to cover B-Soft Cost.
4	3900 Fund Balance - Unreserved	Budget increase using unobligated funds.	\$(301,607)		Paige Icehouse Purchase
	5690 Misc. Expenses	Appraisal & Earnest Money		\$5,000	Needed before the purchase.
	6300 Capital Outlay – Building / Stations	Paige Icehouse - Building		\$35,000	Split w/auditor's advice.
	6400 Capital Outlay - Land	Paige Icehouse - Land		\$261,607	Split w/auditor's advice.
5	4100 Loan Proceeds	Budget increase using loan proceeds.	\$(826,895)		
	6200 Capital Outlay – Vehicles	Engine purchase for Station 2.		\$628,000	E221 Purchase rollover from FY24.
	6200 Capital Outlay - Vehicles	Brush Truck purchase for Station 2.		\$198,895	B226 Purchase rollover from FY24.
	<b>TOTAL</b>		<b>\$(1,356,550.93)</b>	<b>\$1,356,550.93</b>	<b>Balanced</b>

					<b>REALLOCATING FUNDS IN BUDGET</b>
6	5690 Misc. Expenses	Reallocating funds in budget.	\$(65,000)		
	5102 Overtime			\$65,000	
7	5690 Misc. Expenses	Reallocating funds in budget.	\$(56,000)		
	5340 Vehicles			\$56,000	Repairs needed following fire.
8	5690 Misc. Expenses	Reallocating funds in budget.	\$(12,000)		
	5346 Station Repairs			\$12,000	Upgrades needed to networking system.
9	5690 Misc. Expenses	Reallocating funds in budget.	\$(3,000)		
	5403-4 Utilities			\$3,000	
10	5690 Misc. Expenses	Reallocating funds in budget.	\$(6,000)		
	5501 Legal Services			\$6,000	
11	5690 Misc. Expenses	Reallocating funds in budget.	\$(15,652.36)		
	5504 Tax Assessment			\$15,652.36	Increase in payment
12	5690 Misc. Expenses	Reallocating funds in budget.	\$(16,754.95)		
	6300 Capital Outlay – Building / Stations	Remodel to Sta. 2		\$16,754.95	Add. Funds needed to cover costs.
	<b>TOTAL</b>		<b>\$(174,407.31)</b>	<b>\$174,407.31</b>	<b>Balanced</b>

**Note:** All additional funds in 5690 Misc. Expenses were not used and zeroed out because there are expected charges for HdL to still be applied to that GL.

**Prepared by Office Manager:**

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Print

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Signature

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Date

**Approved by Treasurer:**

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Signature

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Date