

Bastrop County Emergency Services District No. 2

Regular Meeting

May 27, 2026, 7:00 p.m.

Bastrop County ESD#2 Station 4; 1432 N. State Highway 95; Bastrop, Texas
MINUTES

OPENING

1. **Call Meeting to Order:** A quorum was established and the meeting was called to order by President Tommy Chalmers at 7:00 p.m.

Those present included: President Tommy Chalmers, Assistant Treasurer Larry Crabtree, and Secretary Doug Kelsay. Vice President James Bennett and Treasurer James Allen, were absent.

Also in attendance were Chief Josh Gill, Office Manager Lisa Eller and Battalion Chief Doug Keeling.

2. **Invocation:** Larry Crabtree provided the invocation.
3. **Pledges of Allegiance:** Both Pledges of Allegiance were recited.
4. **Public Comments on Non-Agenda Items:**

Tommy Chalmers thanked Chief Gill, Office Manager Lisa Eller and BC Doug Keeling for attending this re-scheduled meeting. He noted that Commissioner James Bennett was absent due to ongoing medical treatments and Commissioner James Allen was traveling on other business.

Tommy Chalmers mentioned a letter requesting participation of an ESD2 commissioner on a "Addressing / Readdressing Advisory Committee" requested by Bastrop County IT Dept. He said he would attend and asked if we needed it on the next month agenda for formal approval. It was agreed that there were no objections to his representation nor need for formal approval of the representation.

5. **Public Comments on Agenda Items:** No comments were presented.

ADMINISTRATIVE ITEMS

6. **Approval of minutes:**

- a. **Apr 21, 2026 Regular Meeting**

The minutes of the Apr 21, 2026 Regular Meeting were previously distributed.

Item 11 – concerning Expenditure and Disbursement authority was questioned on the completeness of the minutes. It was explained that prior approval pending legal review was given and pending legal review in the Apr 21 meeting so the document was signed when Tommy Chalmers and Doug Kelsay met on the 19th. It was agreed that no change to the minutes was required. The signed document is on record.

The minutes were approved as distributed.

FINANCIAL DISCUSSION/ACTION ITEMS

7. **Discussion and possible action regarding monthly report from Treasurer, including:**

- a. **Update on payments from Tax-Assessor-Collector and bank balance;**

An update on payments from Tax Assessor-Collector and State Comptroller were presented for Feb, 2026.

- i. FYTD Property Tax collections were \$3,116,786,31, or 93% of the total

- b. **Update on Sales Tax Analysis:**

- i. FYTD Sales Tax collections were \$1,440,333.28 with \$218,833.21 collected this month.
- ii. The monthly analysis provided by Office Manager Lisa Eller was reviewed.
- c. Approval of unbudgeted expense items in excess of \$2,000;**
No items were presented but that the full budget review would follow (ref item 8)
- d. Report from Fire Chief on prior month disbursements;**
The Report of Fire Chief on the prior month's budgeted disbursements was reviewed. Chief Gill presented the Prior months disbursements.

Larry Crabtree moved to approve the budgeted disbursements of the prior month. Doug Kelsay seconded.
The motion passed.
- e. Monthly financial reports and issues:**
Monthly financial reports and issues were presented.
The financial reports were accepted as presented.

8. Discussion and possible action on Budget Adjustment Review – Chief Gill

Chief Gill presented the proposed adjustments to the 2025-2026 annual budget
Doug Kelsay moved to adopt the revisions.
Larry Crabtree seconded.
The motion passed.

A memorandum was signed by Office Manager Lisa Eller and Assistant Treasurer Larry Crabtree.

OPERATIONAL DISCUSSION/ACTION ITEMS

9. Discussion and Possible Action on Operations Reports from Bastrop County ESD #2 Fire Chief. Josh Gill, Including:

a. Monthly Response Statistics:

Total Calls this month	119
Average Response Time – Min	11:55
Overlapping calls – %	21%
Hours at Calls – hrs	253.1
Hours of Training – hrs	249.5
Hours at Other; Events (PR) hrs	32.0
Total Hours – hrs	495.5
% Total Hours from Volunteers	4%
Value of Volunteer support	\$495.54

b. Monthly Operations:

- Training- Rural water supply / drafting, CPR refresher.
- Management activities- Station 2 permit has been submitted, working with assistant city manager on negotiations on contract to provide fire department services for the City of Bastrop, met with Larry Crabtree and John Carlton, General Counsel on TCDRS details.
- Personnel- 1 fulltime employee out on unpaid leave, 1 volunteer quit & 1 was terminated for not attending the mandatory HR class.
- Equipment maintenance report-

- E251 had to have the turbo actuator replaced,
- E221 in OOS for leaking pipe,
- B254 is in shop for major repairs then headed for new tires. (unit is a 2007)
- T253 had an electric relay replaced.
- EMS calls – Responded to 49 of 76 Ems calls.
- Developments in the district – several subdivisions concepts reaching out about requirements.

c. Discussion and possible action on Disposal Log

No disposal Log was presented.

POLICY DISCUSSION AND ACTIONS

Administration:

10. Update, discussion and possible action on starting negotiations with the City of Bastrop to provide fire protection.

Chief Gill presented the complications of the negotiations concerning ESD2 providing fire protection for the City of Bastrop. There were many questions.

The negotiations are still ongoing and issues are being resolved.

The results of the negotiations will be established in a contract ILA.

11. Update, discussion and possible action on payroll platforms – Lisa Eller.

Lisa Eller presented a status that shows the transition is going as planned, for implementation sometime around mid-July.

12. Update, discussion and possible action related to Bastrop Colorado Bend, LLC and Annexation Election of November 4, 2026.

Doug Kelsay stated that:

All items that can be addressed at this time are complete and that we are ready for the June 16 Public Hearing, to be conducted in our June 16 Regular Meeting.

At the June 16 meeting we will:

1. **Conduct Public hearing** on Petition to Annex property on Lover's Lane
2. Discussion and possible action on **determination whether annexation is feasible and of benefit.**
3. Discussion and possible action on **adopting Resolution approving annexation**
4. Discussion and possible action on **adopting Order Calling Election.**

Personnel:

13. Update, discussion and possible action on TCDRS Retroactive Enrollment of Eligible Part-Time Employees: Lisa Eller

Larry Crabtree provided a Memorandum that indicated all actions have been complete. There may be some adjustments as responses are received.

14. Update, discussion and possible action on implementation of opting out of social security. – Chief Gill

Chief Gill presented that BC Monroe has turned the implementation over to Office Manager Lisa Eller and the details are being reviewed at this point.

Other:

15. Call for Comments and Requests –

Tommy Chalmers requested adding Budget / Budget Workshop planning into the June Agenda.

Larry Crabtree requested adding a status report on the Address Committee work picked up by Tommy Chalmers.

16. Adjournment. The meeting was adjourned at 8:06 PM.



Doug Kelsay

Secretary for Bastrop County Emergency Services District No. 2